**WALDO COUNTY FIREFIGHTER ASSOCIATION BYLAW**

**UPDATE/REVISION 03/27/2014**

ARTICLE I-Name

The name of the organization shall be the Waldo County Firefighters Association

ARTICLE II-Organization and Purpose

The organization is organized exclusively for charitable, religious, educational and/or scientific purposes or to foster national or international sports competition under section 501(c) (3) of the Internal Revenue Code.

The purpose of the organization shall be:

1. To promote cooperation and mutual understanding between the fire departments in Waldo County.
2. To improve the fire protection for the towns in Waldo County.
3. To exchange information regarding fire prevention, and firefighting, and rescue techniques, policies, and idea.
4. To reduce and eliminate fire damage, injuries, and loss of life by fire in/around Waldo County.
5. To provide and maintain an S.C.B.A. filling station for trained member usage.
6. To provide and maintain a firefighters training facility on Gurney Hill road in Waldo Maine.

ARTICLE III Membership

1. Members may be anyone who belongs to a member fire department located within or adjacent to Waldo County.
2. Any individual can become member upon application to the association even if their department is not an association member.
3. Waldo County Technical Center Fire Science Students are allowed membership and exempt from the dues requirement

ARTICLE IV DUES:

Member fire department shall be assessed d $30.00 per yearly dues. Individual dues shall be $6.50 per year. Dues shall be paid by October Meeting.

ARTICLE V MEETINGS

1. The regular meeting shall be held monthly on the third Thursday in September, October, November, January, February, March, April , May and June. . All business may be transacted at any regular meeting or at a special meeting called for that purpose.
2. All regular meeting shall start at 7:00 pm and held at alternating departments.

ARTICLE VI Elections

1. Every third Thursday of the month of June shall be the annual election off Officers- President, Vice President, Secretary, and Treasurer
2. All votes cast shall be by a show of hands unless otherwise requested by a dues paying member from the floor.

ARTICLE VII By Laws

1. The motion to be suspended, amended, or repealed a By Law will be tabled for 30 days and the membership will be notified of the upcoming vote. At that time, will require 2/3 of the active members voting at regular /or special meeting called for this purpose.

ARTICLE VIII- Order of Business

A. Pledge of Allegiance

B. Roll Call of those present

C. Guest Speaker/s

D. Secretary’s Report

E. Treasure’s Report

F. New Business

G. Old Business

H. Committees: (as needed)

 1. Building

 2.Training

 3. Others

I. Good of the Association

J. Ending remarks

ARTICLE VIIII- ASSETS

Waldo County Firefighters Association Training Building and Association assets shall be used with due care as according to manufactures instructions.

Only members in good standing shall be allowed to use training center.

 ALL FIREFIGHTERS SHALL BE COVED BY THEIR INDIVUAL DEPARTMENT/TOWN INSURANCES.

 All usage requests shall be requested thru property manager of WCFFA.

 Any concerns and/or incidents on the property shall be reported immediately.

It is the user responsibility for cleaning and replacement and any product/supplies used.

Damage to live fire room shall be repaired when used.

ARTICLE IX-Dissolution

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government for a public purpose.

ARTICLE X-S.C.B.A

The Waldo County Firefighters Association S.C.B.A Filling station shall be maintained to state standards

The filling station will be located as directed/voted on.

The filling station will only be used by trained personnel.

A log will be maintained on filling of S.C.B.A. bottles.

ARTICLE XI Purchasing

Purchasing for WCFFA is limited to officers of WCFFA and committees leadership

ARTICLE XII -Website

WCFFA authorize the use and maintenance cost for WCFFA Website

ARTICLE XII- RADIO BOARD

The president of the WCFFA is a standing member of the Waldo County Regional Communication Board.

**APPENDIX I**

**POLICY AND PROCEDURES**

Live Fire Exercise requirements follow minimum personnel And equipment in place in order to maintain the safety requirements set forth by the Waldo county fire chiefs & the Waldo County Fire and Training Committee.

The minimum requirements are:

1) Incident Commander

2) Safety Officer

3) An accountability System

 4) R.I.T

5) Back –up team for Fire room {this team will be working from a back up engine not the primary attack engine}.

 6) Basic fire ground officer positions: {such as attack, search, vent and water supply}.

7) A minimum of 3 engines to fill the positions of Attack, Back-up and Water Supply.

8) Incident command must set working radio frequencies and completely foam the burn room and monitor the room as the exercise evolves and re apply every 3 fires.

 9) Incident command will name one person to ignite the fires. No freelancing. When igniter enters the fire room they must be accompanied by the back-up team.

10) Before each fire is set clearance from command must be obtained. NO EXCEPTION. Use ONLY HAY for fuel for all fires.

 Vehicle Fire Requirements

1) Incident Commander

2) Safety Officer

3) Accountability System

4) Back –up team

5) Igniter

6)2 engines 1 attack, 1 back-up

Same rules apply for ignition and fuel for fires as stated above!

 Propane Fire Requirements

1) Incident Commander

2) Safety Officer

3) Accountability System

4) Back-up team {same as Structure fire requirements}

5) 3 engines {attack, Back-up and Water supply}

5) Igniter

6) Propane {emergency valve operator}

 General requirements: No instructor shall train above their own training capabilities/qualifications. All departments participating must hold their own Workers compensation/liability insurance.

After using the facility all users must replace any supplies and clean the building and fire grounds /Props. Making sure to store and secure everything before leaving! The department signing out the facility is responsible for reporting any problems with the equipment, or building to the facility coordinator and/or the Association President ASAP.

. **APPENDIX II**

Equipment list

3 BUILDINGS

* Storage
* hands on training building/live fire
* command center/rehab (includes 2 over size tables and trash cans)

PROPS

* Sprinkler
* Propane tree
* Water supply pond
* Confine space tube
* Attic/floor
* Wire entanglement
* Car for car fire training
* Barrels for extinguisher training
* Wheel barrow, rakes, shovels, axles and hand tools for classes.
* Dry hydrant
* Roof props
* Forcible window/door prop
*

\*note future props high/ low angle rescue tower

**Appendix III**

Waldo County Firefighter’s Association

Schedule of Fees for Municipal Fire Departments

The Fire Department for the City/Town of

Has assigned the following charges for emergency services rendered:

|  |  |  |
| --- | --- | --- |
| **Chargeable Item** | **Per Hour** | **Flat Rate** |
| Personnel | $15.00 | N/A |
| Engines (Pumpers & Pumper/Tankers) | $150.00 | N/A |
| Tankers/Tenders | $100.00 | N/A |
| Ladder Trucks | $250.00 | N/A |
| Non-transporting Rescue Units | $125.00 | N/A |
| 4x4 Pickup (without pump & tank) | $50.00 | N/A |
| Brush Truck (with pump & tank) | $100.00 | N/A |
| Extrication (JAWS) | N/A | $500.00 |
| Fuel Spill Response | N/A | $250.00 |
| Boat | $100.00 | N/A |
| ATVs and Snowmobiles | $25.00 | N/A |
| Fire Reports | N/A | $25.00 |
| Chainsaws | $2.00 | N/A |

Fire Chief’s Signature Date